

Message Text

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PAGE 01 MEXICO 02275 210229Z

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ACTION OPR-02

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FM AMEMBASSY MEXICO

TO SECSTATE WASHDC 3135

UNCLAS MEXICO 2275

E.O. 11652: N/A

TAGS: AREC, MX

SUBJECT: NON-APPROPRIATED FUND ACTIVITIES-PROCUREMENT STUDY

REF: STATE 035798

1. FOLLOWING RESPONSES TO QUESTIONS ASKED REFTEL ARE KEYED TO OUTLINE OF MESSAGE. TASK NO 1: A. NO. B. COMMISSARY MANAGER PROCURES GOODS UNDER GUIDANCE OF BOARD OF GOVERNORS OF EMPLOYEES ASSOCIATION;

B. COMMISSARY MANAGER AND BOARD OF GOVERNORS;

C. ORDERING OFFICE AND OFFICE MAKING PROCUREMENT ARE ONE AND SAME FOR A SMALL COMMISSARY OPERATION.

1. BOARD OF GOVERNORS OF ASSOCIATION;

D. DETERMINATION OF SOURCE FOR COMMISSARY GOODS AND SERVICES IS BASED ON MOST ADVANTAGEOUS PRICE FOR ASSOCIATION MEMBERSHIP.

1. FINAL DECISION RESTS WITH BOARD;

E. PERCENT AND DOLLAR VALUE OF GOODS PROCURED FOR ONE YEAR.

1. LOCAL SOURCES: 6 PERCENT, DOLS 6,339.

2. PRIVATE US SUPPLIERS: 54 PERCENT, DOLS 61,120.

3. PRIVATE THIRD COUNTRY SOURCE: 40 PERCENT, DOLS 45,353.

4. USG SPONSORED FACILITIES: NONE.

5. USG SPONSORED ACTIVITIES: NONE.

6. DOS SOURCES: NONE

F. Owing to low level commissary operations, and satisfactory relationship with a few US suppliers in US/Mexico border areas, formal solicitations have not been considered advantageous to operations. Military sources Texas explored but found less favorable.

TASK NO 2: A. AUDITS CONDUCTED ANNUALLY BY RECOGNIZED MAJOR UNCLASSIFIED

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PAGE 02 MEXICO 02275 210229Z

ACCOUNTING FIRM. (COPY OF LAST AUDIT TO BE POUCHED.)

B. ONCE MONTHLY. ASSOCIATION STAFF;
C. CURRENT EMPLOYEE ORGANIZATION ESTABLISHED JULY 1, 1975.
METHODS OF CONTROL FOR NEW ORGANIZATION UNDER STUDY;
D. DETERMINATION OF SOURCE OF PROCUREMENT BASED ON FACILITIES
AT PORTS OF ENTRY INTO MEXICO, DISTANCE OF SOURCE FROM MEXICO
CITY, AND OBJECTIVE OF PROCUREMENT FROM US.
TASK NO 3: A. CURRENT SIGNIFICANT PROCUREMENT PROBLEMS;
B. NONE.
TASK NO 4: A. PERSONNEL INVOLVED IN PROCUREMENT ACTIVITY WOULD
NORMALLY BE REQUIRED TO HAVE AT LEAST TWO YEARS EXPERIENCE IN
THIS AREA OF COMPETENCE;
B. CURRENT COMMISSARY MANAGER HAS TEN YEARS EXPERIENCE IN
PROCUREMENT ACTIVITIES;
C. ONE;
D. NONE;
E. NONE;
F. N/A. NAF ACTIVITY AT THIS POST DOES NOT REQUIRE EMPLOYEES
TO ENGAGE IN PURCHASES IN EXCESS OF DOLS 10,000 OR IN ANY CON-
STRUCTION/RENOVATION CONTRACTS;
G. THE COMMISSARY MANAGER WOULD NOT NORMALLY INITIATE PRO-
CUREMENT ACTION FOR PRODUCTS IN EXCESS OF DOLS 10,000.

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